



## 12<sup>TH</sup> CONGRESS OF THE WORLD FEDERATION OF NUCLEAR MEDICINE AND BIOLOGY

20–24 April 2018 | MELBOURNE, AUSTRALIA

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## **TERMS & CONDITIONS – INDIVIDUAL REGISTRATION**

### **REGISTRATION**

- **Early registrations** will be accepted until **Friday, 19 January 2018, midnight AEST**.
  - Should your registration **remain unpaid until Friday, 2 February 2018**, registrations will be upgraded to the **Standard rate**.
- As of **Saturday, 20 January 2018**, **Standard rate** applies for every new registration.
- As of **Saturday, 24 March 2018**, **Late/onsite rate** applies for every new registration.

### **REGISTRATION/MODIFICATION & CANCELLATION CONDITIONS**

#### **Cancellation policy**

All cancellations must be received in writing sent to MCI at [wfnmb2018.registration@mci-group.com](mailto:wfnmb2018.registration@mci-group.com). In the event of cancellation before 19 January 2018, a refund of your registration fee minus a 50% charge for administrative proceedings will be made after the congress.

Any cancellation received after 19 January 2018 will not be accepted (i.e. 100% cancellation fee).

#### **Transfer or registration**

As an alternative to cancellation, your registration may be transferred to another member of your organization, subject to a **AUD33.00** processing fee.

#### **Social functions**

The conference reserves the right to cancel or vary social functions if minimum numbers are not reached. Because of commitments to catering, we cannot refund social functions and additional ticket cancellations less than 72 hours prior to the event.

#### **Refunds**

Refunds will be made after the congress by bank transfer or credit card according to your pre-payment method.

### **PAYMENT CONDITIONS**

#### **Payments**

All payments are to be made in AUD upon receipt of the invoice. Please indicate the participant's name and "WFNMB18" on all payments.

Full payment of all items is required when registering (by credit card or bank transfer). No confirmation or invitation letter will be sent until MCI Australia has received the payment.

After **Friday, 9 March 2018**, only payments by credit card will be accepted.



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### **Methods of payment**

- **Credit card:** only Mastercard or Visa are accepted.
  - Please note that the transaction will appear as MCI GROUP SATIGNY CHE on the credit card statement.
  - In rare cases, banks may charge an international bank fee. If this happens to you, please contact us immediately at [wfnmb2018.registration@mci-group.com](mailto:wfnmb2018.registration@mci-group.com) and we will have this reversed.
- **Bank Transfer in Australian Dollars (AUD):** Please remit the full amount in Australian Dollars (AUD) as shown in the invoice(s), made payable to the following bank account:

#### **MCI Australia**

Bank : National Australia Bank  
BSB : 084 255  
SWIFT : NATAAU3302S  
Account name : MCI Australia Pty Ltd  
Account number : 59 650 0566

***All bank fees are to be borne by the ordering customer.***

- Please indicate the participant's name and "WFnMB18" on all payments.
- Cut-off date for bank transfer payments is 9 March 2018.

## HOTEL

### **Accommodation cancellation**

Please refer to the individual cancellation policy below to ensure you are aware of cancellation penalties that may be applicable at your chosen hotel. Accommodation cannot be booked unless full payment is received. Cancellations in whole or part may incur a penalty at the hotel's discretion.

Cancellations made by MCI Australia will incur a booking change fee of AUD33. Alterations within 45 days of the booking will incur a charge of AUD33. Hotels will require an imprint of your credit card at check-in for any incidentals.

- Cancellations received within 30 days prior to the arrival date will incur a 100% cancellation fee.
- No-shows will be subject to a 100% cancellation fee.
- Cancellations and alterations to bookings must be made in writing. These, including early departures and "no-shows", may incur penalties at the hotel's discretion, possibly up to 100% of the accommodation stay.

### **Force majeure**

MCI and the Hotel are not responsible for either the partial or total non-execution of the contract in the event of accident, an act caused by a third party, such as Acts of God including, without limitation, credible threats



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of natural disaster in the geographic vicinity of the Hotel, war, curtailment or interruption of transportation facilities, threats or acts of terrorism or similar acts, governmental travel advisory, a governmental elevation of the terrorism alert level, civil disturbance, the issue of a Travel Warning by the World Health Organization or any other cause comparable events or disaster beyond the parties' control which prevents the Hotel from accommodating the clients of MCI for the event or if for the same reasons the event is cancelled by MCI.

### **Closure of a hotel**

Should above mentioned offered hotel(s) close between the date the contract was signed and the start of the event, MCI will do its utmost to offer alternative options to the client. If the client confirms such an alternative option, MCI will not be responsible for any difference in rates. Should the client decline the option and book in another hotel outside of MCI's block, pre-payments made by the client for the closing hotel(s) would be reimbursed by MCI.

### **Insurance and liability**

It is recommended that participants obtain adequate cover for travel, health and accident insurance before they depart for the congress. WFNMB and MCI as organisers cannot accept responsibility for personal injuries, or loss of, or damage to, private property belonging to the congress participants and accompanying persons.

## GENERAL CONDITIONS

### **Privacy statement**

Your name and contact information, including electronic address, may be used by parties directly related to the event such as the organisers and approved stakeholders, for relevant purposes such as promotion, networking, and administration of this, and future events of this type. If you do not consent, please email [wfnmb2018.registration@mci-group.com](mailto:wfnmb2018.registration@mci-group.com).

In addition, your name, organisation and country/state of origin may be published on the delegate list which is provided to delegates, exhibitors and sponsors at the congress. If you do not wish your details to be included in this list, please contact [wfnmb2018.registration@mci-group.com](mailto:wfnmb2018.registration@mci-group.com).

### **Email communication**

By providing your email address, you consent to be contacted by this method in relation to this event and future events of this type. Should you not wish your details to be used for any of the above purposes, please contact [wfnmb2018.registration@mci-group.com](mailto:wfnmb2018.registration@mci-group.com)

### **Insurance**

We strongly recommend that attendees ensure they are appropriately covered for relevant insurances, including travel insurance. The congress managers do not take responsibility for attendees failing to insure.



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**Media**

By attending the event, each participant acknowledges and agrees to grant WFNMB 2018 event organisers the right at the congress to record, film, photograph or capture the likeness of such participant and its representatives in any media now available and in the future developed, and to use, copy, modify, distribute, broadcast or otherwise disseminate at any time and on a global basis such media, without any further approval from or payment to such participant or any of its representatives.